



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

2 March 2026

DIVISION MEMORANDUM

No. 116, s. 2026

VIRTUAL MEETING ON THE COMPREHENSIVE INVENTORY OF ICT RESOURCES

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the Conduct of the Comprehensive Inventory of ICT Resources, the ICT unit will conduct a virtual meeting on March 3, 2026, at 1:00 pm via MS Teams link: <https://tinyurl.com/ICTequipMEETING>
2. This meeting aims to ensure uniform data entry for all ICT equipment and address specific technical issues regarding the downloading and uploading of reports via the Learner Information System.
3. The participants in this meeting are the Administrative Officer II/School Property Custodian and School ICT Coordinator.
4. Immediate dissemination and compliance with this Memorandum are desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent 

EAC/ DM- VIRTUAL MEETING ON THE COMPREHENSIVE INVENTORY OF ICT RESOURCES/
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